

MAINTENANCE / REPAIR REQUEST

Address: _____

Lessee Name: _____ Phone Number: _____ Date: _____

Needed Repair(s): _____

Comments : _____

I authorize entry into my unit to perform the maintenance or repair requested above.

Lessee



FOR MANAGEMENT USE

Work Done: _____

Work Done By: _____ Time Spent: _____ Date Completed: _____

Unable to complete on _____ because: _____

Date

Owner/Manager